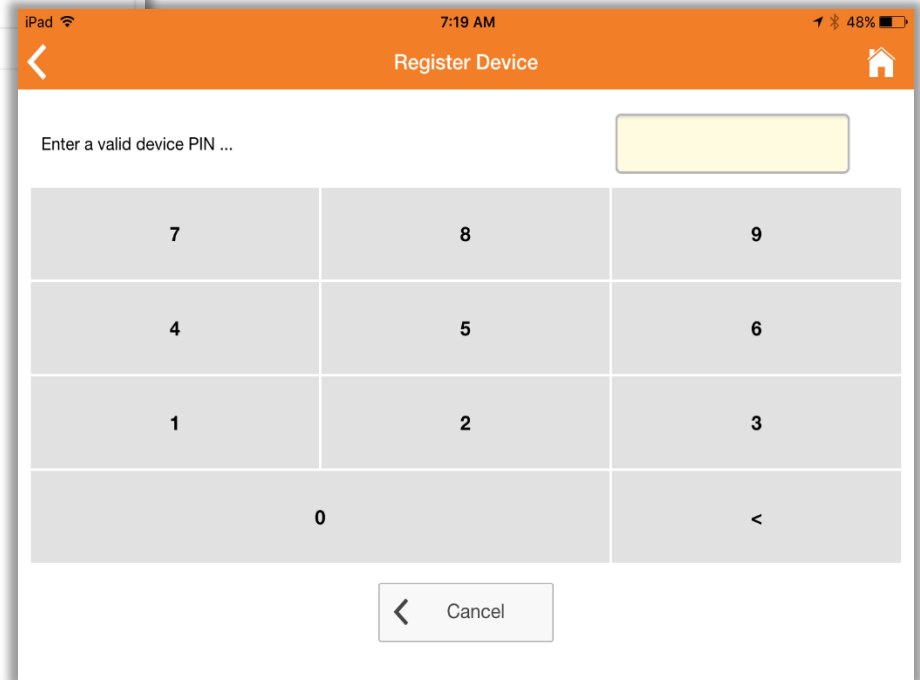
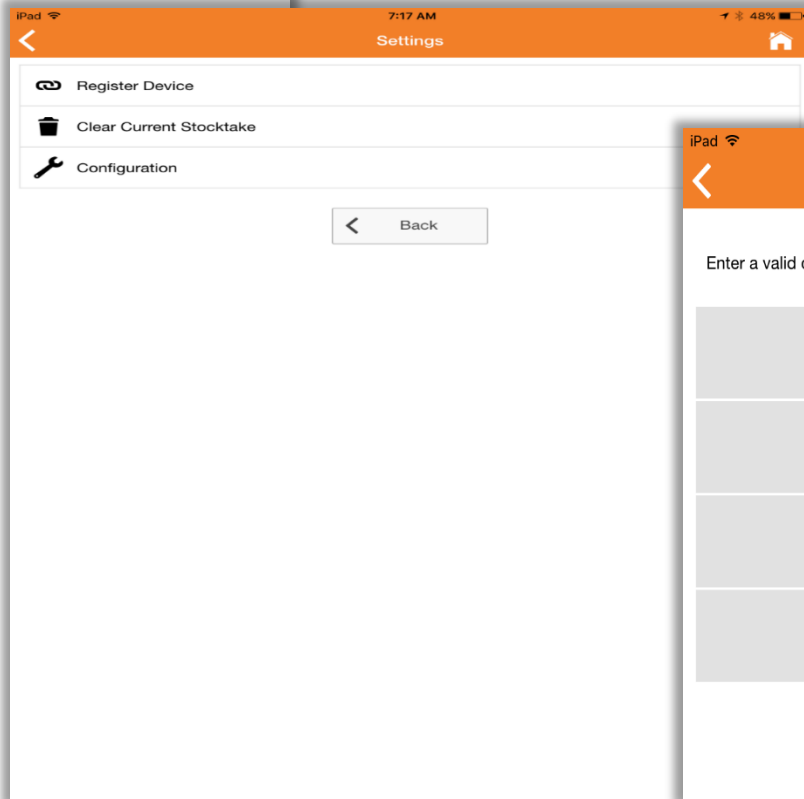
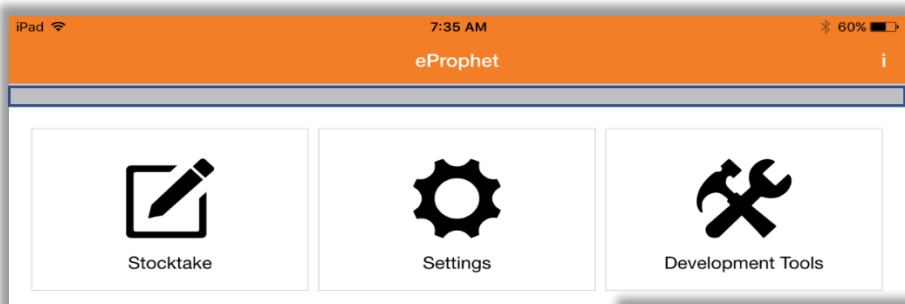


Abcom Stocktake App

Perform Stocktakes on a
smart phone or tablet

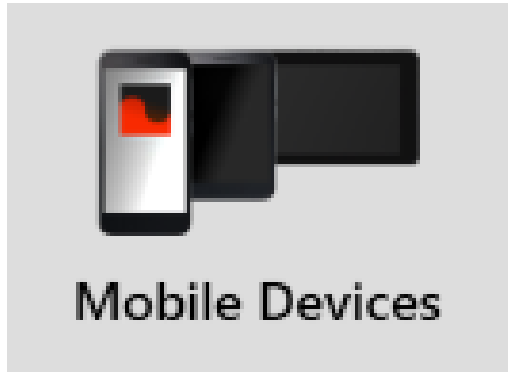


Launching the Bos App & device Registration



- Launch the App from your iPad
- Select Settings
- Select Register Device

How to register your device

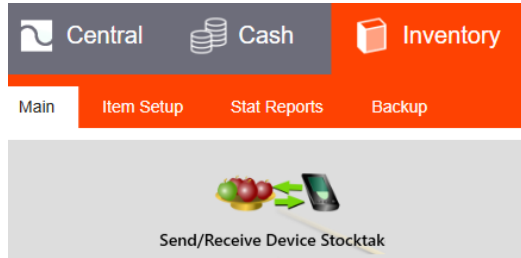


- Leave the iPad on with the “**Register Device**” screen loaded
- Open Abcom – BOS on your computer.
- The system will load the **Main Central Module**.
- Go to the **Tools** Tab.
- Select **Mobile Devices**.
- Click the **ADD** Icon.
- A new line will appear.
- Give the Device a name i.e. Craig’s iPad.
- Save your details.
- Now a unique PIN will display
- Return to your iPad device and key in the PIN number on the ‘Register Device’ screen.
- Your device is now registered to your store.
- You only need to register the device once.

Registered Mobile Devices

	Device Name	Registered	Device PIN
1	ipad matt	<input type="checkbox"/>	
2	iPad rod	<input checked="" type="checkbox"/>	
3	Store Ipad	<input checked="" type="checkbox"/>	
4	Craigs iPad	<input type="checkbox"/>	2722

Sending a Stock Take to a Device



Stocktake Date:

Stocktake Type:

Upload to Device(s)

Device Stocktakes

Enter a stocktake PIN below on your BOS App stocktaking device to begin that stocktake.

Stocktake Type	Stocktake Date	Stocktake PIN	Stocktake Expires Date		
Full Stocktake	30/03/2022	4939	01/04/2022	<input type="button" value="Download from Device(s)"/>	<input type="checkbox"/> Download into new date <input type="text"/>

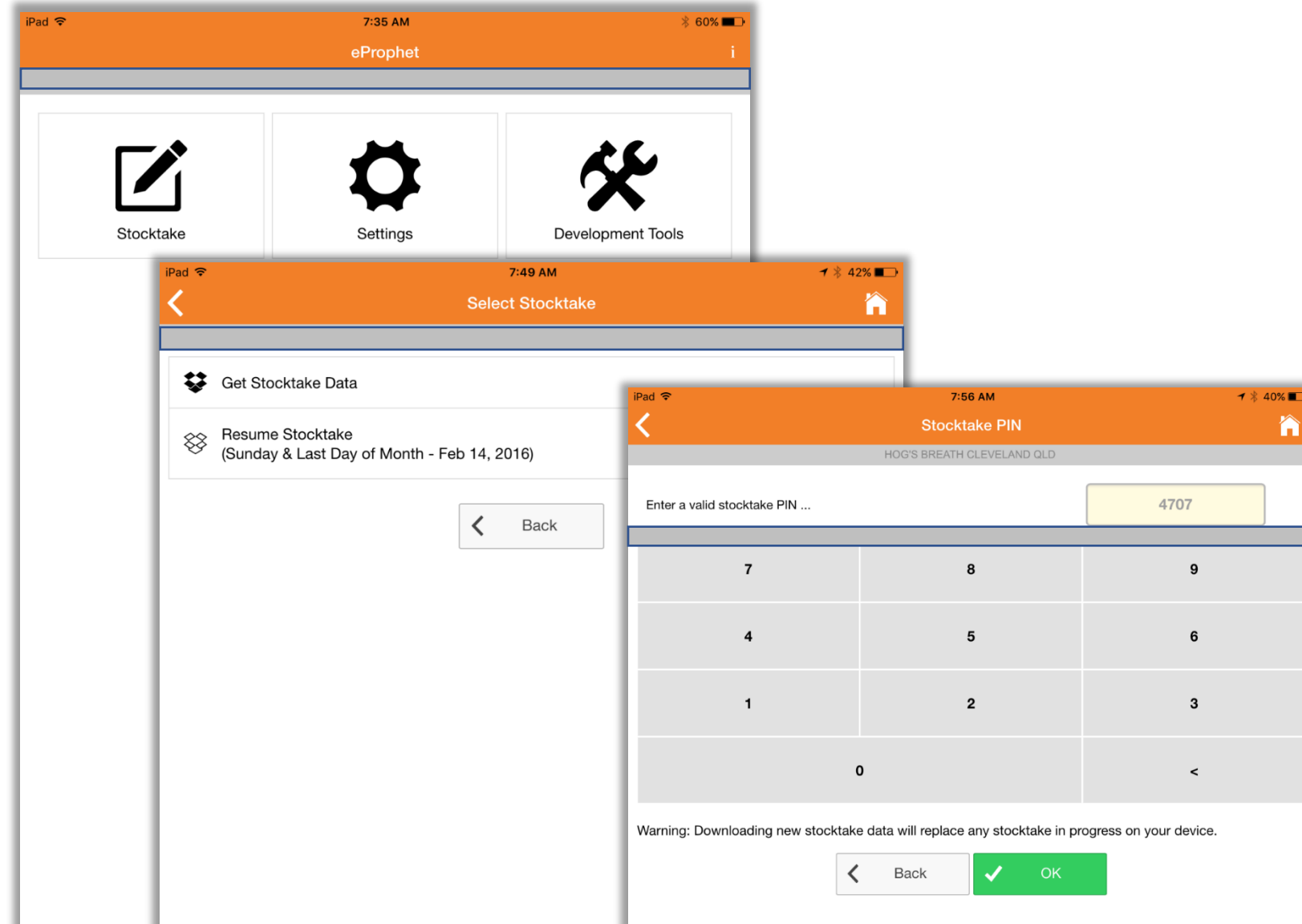
Once a device stocktake is complete and has been uploaded to the server, click the relevant download button in the list above to bring that stocktake data into your BOS.



- Open Abcom - Bos
- Got to Inventory>Main Menu.
- Select Send/Receive Device Stock take.
- Select the stock take date
- Select the stock take type (Sunday & Last Day of the week.)
- Next, click “Upload.”
- It will now upload your selected stock take type and date to the “Cloud.”
- A stock take PIN will now display for the stock take type and date you have nominated.

Retrieving the Stocktake on your device

- ❑ From the iPad device
- ❑ Tap Stocktake
- ❑ Get Stocktake Data
- ❑ Enter the PIN
- ❑ Tap **OK**
- ❑ You will see the progress indicator and the stocktake will download.
- ❑ **Caution:** Verify the date on the top line before commencing your stock take.



Verify your stocktake details before you proceed!

The screenshot shows an iPad app interface with an orange header bar. The header bar contains the text "Select Location" and a home icon. Below the header bar, there is a yellow highlighted box with the text "Performing Sunday & Last Day of Month stocktake for Sunday 14-Feb-2016". Below this box is a table with 14 rows, each representing a different stocktake category. Each row has a red question mark icon to its right, indicating that the stock count has not yet been entered for that category.

Category	Status
Unassigned	?
Beer	?
Cider	?
Juices	?
Soft Drinks	?
Liqueurs	?
Spirits	?
White Wine	?
Red Wine	?
Coffee Station	?
Post Mix	?
Kegs	?
Bev Fruit	?

Always Ensure:

- The stocktake date is correct
- The stocktake type is correct
- If the date or stocktake type is wrong, go back to Abcom - BOS reselect the correct type and date as demonstrated in the previous slide and resend.
- The **red** question mark indicates a stock count has not yet been entered for the displayed line.

Commence your Stocktake & Data Entry

iPad 8:03 AM 37%

Select Location

Performing Sunday & Last Day of Month stocktake for Sunday 14-Feb-2016

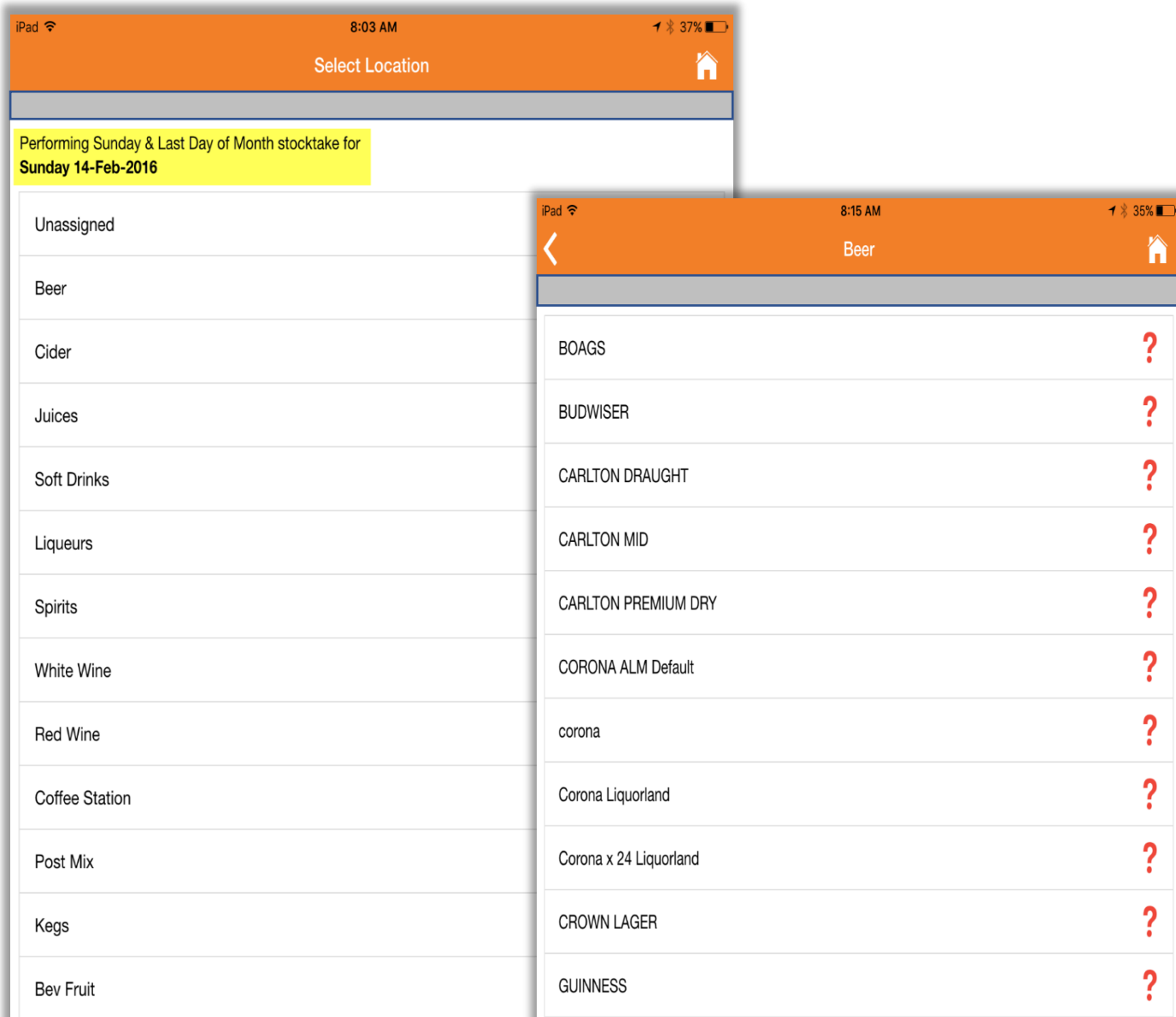
Unassigned	?
Beer	?
Cider	?
Juices	?
Soft Drinks	?
Liqueurs	?
Spirits	?
White Wine	?
Red Wine	?
Coffee Station	?
Post Mix	?
Kegs	?
Bev Fruit	?
Beverage Discontinued	?

Stock Locations:

- All stock items in this initial screen are grouped by stock location.
- Tap on the first location to commence the count within the stock location area selected.

The Beer Section

Starting the count.



The Count:

- Tap to expand the 'Beer' location.
- All of the items will display in the usual order (same as the printed stocktake sheets.)

The Stocktake Count

entering a count loose items ALM.

The screenshot shows an iPad interface for a stocktake application. At the top, the status bar indicates 'iPad', signal strength, time '8:15 AM', and battery level '34%'. The app header is orange with a back arrow, the text 'Beer', and a home icon. Below the header, the item name 'BOAGS' is displayed in green. To the right of the item name is a 'Nil' button. The main area shows a row for 'Bottle' with '1 Each' and a yellow input field containing '36'. Below this is a 'No inner' section. Another row shows 'Each' with an empty input field. At the bottom, there is a numeric keypad with digits 0-9, a decimal point, and a 'C' button. The total count 'Total: 36' is displayed in the bottom right corner. At the bottom left, there are 'OK' and right arrow buttons.

Entering a loose count:

- Enter a count in the same manner as you would enter items onto the stocktake sheets.
- ALM supplied beer is counted in units (bottles) a uniqueness to ALM.
- CUB supplied beer can be counted in Cartons and or bottles (be careful.)

Ensure you pay careful attention to the correct mode of entry, in this instance:

- The units are each or one bottle.
- The absolute total displays bottom right corner - Total: 36

Tap OK to return to stock location listing or arrow right to the next item to be counted.

The Stocktake Count

entering a count Cartons & Loose Items

iPad 11:34 AM 32%

Dry Storage

CHOCOLATE WAFERS ROLLED
120's Nil

Carton	144 Each	1	☰
Pack	12 Each	3	☰
Each		4	☰

7	8	9	C
4	5	6	<
1	2	3	
0	.	00	

← OK → Total: 184

Entering a box & loose count:

- Enter a count in the same manner as you would enter items onto the stocktake sheets.
- Enter a count for the number of supplier units first, followed by loose units or broken box quantities.

Ensure you pay careful attention to the correct mode of entry, in this instance:

- Box Quantity is 144
- Inner packs contain 12
- Lose Units 4
- Total Units 184 (as calculated in the app)

Tap OK to return to stock location listing or arrow right to the next item to be counted.

The stocktake count embedded calculator function

CHOCOLATE WAFERS ROLLED
120's Nil

Carton	144 Each	512	Calculator
Pack	12 Each	3	Calculator
Each		4	Calculator

Calculate

512

C	7	8	9	<
/	4	5	6	+
x	1	2	3	
0	.	=		

Cancel OK

Embedded Calculator:

- Next to every data entry field an embedded calculator function is made available.
- Select the Calculator icon on the line you wish to make a calculation and subsequent insertion of the total calculated quantity.
- Typically if you were counting multiple stacks of this raw product you might use the calculator function on the carton field line i.e. 64 x 8 and the sum of 512 would insert once totalled and the **OK** icon tapped.

iPad 8:29 AM 29%

Select Location

White Wine	✓
Red Wine	✓
Coffee Station	✓
Post Mix	✓
Kegs	✓
Bev Fruit	✓
Beverage Discontinued	✓
Freezer	✓
Chiller	✓
Dry Storage	✓
Dairy	✓
Fruit & Veg	✓
Meat & Poultry	✓
Bread	✓
Prepared Foods	✓
Merchandise	✓

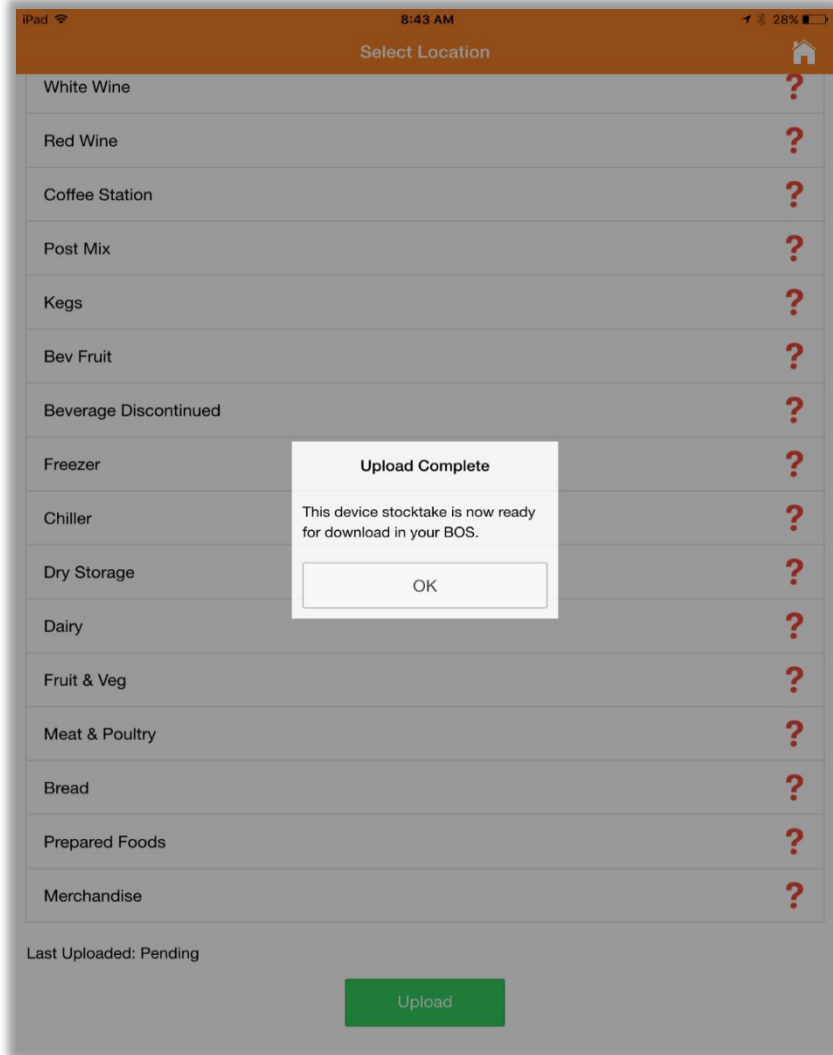
Last Uploaded: Pending

Upload

Finished Counting?

- All areas should now display a green tick
- Once completed it's now time to "upload" your stock take back to the store office Abcom BOS P.C.
- Tap the **Upload** icon and the data is now sent back to the 'cloud'.
- On the Abcom PC you will now need to "download" your completed stock take.

Downloading Data Back into Abcom



Downloading into eProphet Store Systems on the store PC

- Return to Abcom>Inventory>Main>Send Receive Device Stocktake
- **Click the Download Button**

Stocktake Date: 03/04/2022
Stocktake Type: Weekly Stocktake
Upload to Device(s)

Device Stocktakes

Enter a stocktake PIN below on your BOS App stocktaking device to begin that stocktake.

Stocktake Type	Stocktake Date	Stocktake PIN	Stocktake Expires Date	
Weekly Stocktake	03/04/2022	6421	05/04/2022	Download from Device(s) <input type="checkbox"/> Download into new date

Once a device stocktake is complete and has been uploaded to the server, click the relevant download button in the list above to bring that stocktake data into your BOS.

FAQs

Q: ***Can I edit my stocktake after I have uploaded back to the main PC?***

A: Yes, once downloaded into Abcom simply open the stocktake from the PC as if it were manually entered and make your adjustments.

Q: ***Can we have multiple devices and more than once person stocktaking.***

A: Yes, one might count Beverage and one Food, both uploads will insert counts into the correct lines.

Q: ***What Devices can we use?***

A: Available for iPad's, and Android devices.

Q: ***If a count is performed on a manager's personal device and they leave how secure is this application?***

A: A device can be unregistered at store level, also each stocktake/date has a unique PIN for added security.

Q: ***What happened if the internet drops out?***

A: You only need connectivity to download and upload, the application will work and you can still count stock if you are offline.

Q: ***The application has frozen?***

A: Close your iPad down and restart.